MAY 1, 1890.

ENUMERATION FOR SCHOOL PURPOSES.

East Chicago

{ Township, Town or City, } Lake

County, Ind.

By L. P. Loucks

Read carefully NOTES and REMARKS below before taking the Enumeration. The references below indicate the same sections in the Revised Statutes and in the School Law (editions of 1883 and 1885.)

NOTES.

Note 1. This report must be made to the County Superintendent on or before the first day of May, 1890, and a duplicate copy should be retained by the Township Trustee. § 4475.

NOTE 2. The Trustee must not include in this List of Enumeration the names of persons transferred from his township, town or city; but must include the names of persons transferred to his township, town or

Note 3. Each Trustee must make a separate list of persons transferred to his township, town or city. (§ 4473.) This list should be given on page 14, of this report.

Note 4. At the time the Enumeration is taken, it is hereby directed that the number of persons between ten and twenty-one years of age who can not read or write, be ascertained and reported.

Note 5. The law requires the Enumeration to be taken between the first of March and the first of May.

NOTE 6. After recording the names and enumeration of white persons, begin the list of colored persons on a separate page, writing at the head of the column, Colored Persons. § 4472.

REMARKS.

I. WHAT NAMES LISTED.

The Trustee "shall list the names of parents, guardians, or heads of families," "having charge of children," who are entitled to be enumerated for school privileges. The names of no other persons can be legally placed upon the list. § 4472.

2. THE ENUMERATION MUST EXCLUDE—

- (a.) All children who are not six years of age before the first day of May.
- (b.) All persons who are twenty-one years of age before the first day of May.
- (c.) All persons under twenty-one years of age who are married.

 (d.) All children whose parents or guardians are not residents of the school corporation, unless special circumstances entitle them to school privileges. (Note 7 under § 4472 School Law.)
- (e.) All children whose parents or guardians are transferred to another school corporation.
- (f.) Employers (including shops, firms, etc.), can not be listed as "heads of families." None but parents or de facto guardians or heads of families can be legally listed.

THE ENUMERATION MUST INCLUDE-

(a.) All other persons between six and twenty-one years of age in the school corporation, together with all children entitled to school privileges, whose parents or guardians have been transferred to the school corporation.

3. ATTACHMENTS TO SCHOOL DISTRICTS IN TOWNSHIPS.

- (a.) Only those persons who have children to be enumerated can be attached to a school district.
- (b.) Those who have been once attached can not be detached, except "by consent of the Trustee, for good causes shown." § 4472, Note 4.
- (c.) It is the duty of the Trustee to ask the following classes of persons to what district they may desire to be attached:
 - 1. All persons not heretofore listed.
 - All who have changed their residence since the last enumeration.
 - 3. All whose school privileges have been affected by a change in the location of a school.

4. TRANSFERS.

- (a.) Transfers can only be made between the first day of March and the first day of May. § 4473.
- (b.) Transfers can be granted only when it is shown that the persons so transferred can be better accommodated. § 4473, Note 1.
- (c.) A person desiring to be transferred must apply for such transfer to the Trustee of his own school corporation.

- (d.) When a transfer has been applied for, it is the duty of the Trustee to hear the case, and then to make a record of his action in the case, in his record book.
- (e) A transfer to be legal must be a matter of record. The School Trustee should make a record of his decision in reference to transfer, in his record book, whether the decision is favorable or adverse to the applicant. The following would be a proper form of record.

Comes now (name) of District No. in . . . Township, . . . County, liana, and asks to be transferred to . . . Township, (Town or City), Indiana, and asks to be transferred to

. County, Indiana, for the following reasons: (Here insert reason.) It is my opinion after hearing the case, that (name) can be better accommodated by the change, and I, therefore transfer h

Said (name) resides in T. . . . R. . . . , and is the (parent or guardian) . . . males, and . . . females, of school age.

Given this . . . day of 1890.

Transfer No. . . .

Signed:

School Trustee.

In case the Transfer is granted, the Trustee granting it should make a certificate of his action in the case, and transmit it to the Trustee of the school corporation to which the transfer is made. The Trustee receiving this certificate should properly file it and make a record of the facts, that he may know who are legally entitled to school privileges within his school corporation. In case the Trustee refuses to grant the transfer, that fact should be made a matter of record.

- (f.) The date when each transfer was made should be stated in this report, on page 14.
- (g.) The names of all persons who are legally transferred to the school corporation should appear in the list of transferred persons on page 14, of this report, whether the transfer was made in 1890, or in previous years.
- (h.) In case the Trustee does not know the date at which a patron was transferred to his Township, he can obtain it by applying to the Trustee of the corporation from which he was transferred. In case no record is found, and the patron still desires to be transferred, it is best that the transfer should be made in 1890, and a record made of the fact.

Trustees are requested to pay particular attention to making a complete record of transfers, as County Auditors are not expected to notice transfers unless made legally and in exact accordance with the

HARVEY M. LaFOLLETTE,

Superintendent of Public Instruction.

MARCH 1, 1890.

TRUSTEE'S REPORT OF ENUMERATION

Of White and	Colored persons between the ages of six and twenty-one years, in	the Township, Town or City
of	County of	in the State of Indiana,
for the first do	by of May, 1890, as required by Sections 4472 and 4475 R.S.	Also the number of children
between ten an	ed twenty-one years of age who can not read or write. (See notes	on cover.)

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